

# SACRED HEART RELIGIOUS EDUCATION

## POLICIES AND EXPECTATIONS

Please read through the following information carefully. Your family should have an understanding of the Religious Education guidelines in order to achieve a positive experience for all those involved in the program.

### 1. CLASS TIME

Grades One through Eight meets on Monday from 6:00 – 7:30 p.m.

The RCIC program (for children older than second grade who have not been baptized and / or have not received First Eucharist or Reconciliation) will meet in addition to weekly religious education classes.

### 2. TARDINESS

Please make every effort to arrive on time for Religious Education Classes. Our limited class time makes every minute extremely precious. Help us to make our program the very best it can be.

**ARRIVE BEFORE CLASS TIME!**

### 3. DROP OFF/ PICK UP AND TRAFFIC FLOW

Please understand that safety is our greatest concern. Please drive extremely carefully in our parking lot and be very watchful for others.

Students may be dropped off in front of the Parish Center. Parents should be entering the parking lot from the driveway in front of the parish center and Church. Children should exit from the passenger side of the car. Parents may then exit using the Briarvale exit. Parents may also park and walk their child to their classroom. Again, when leaving the parking lot, parents should use the Briarvale exit.

**Regardless of your child's age, please pick them up at their classroom door. Children will not be released without a parent or other adult present. We don't want any children crossing the driveway without an adult. When picking up your children, enter the driveway in front of the Church, park your car IN THE LOT, (No parking is allowed in the driveway), and remember to exit using the Briarvale driveway.** This may not be convenient for you, but the safety of the children is our primary concern. By implementing this policy, we are doing our best to avoid a tragedy. You can help us by doing your best.

### 4. DISCIPLINE

Our students are generally quite cooperative and well behaved. However, a discipline policy is in effect for those who may choose to be exceptions to the rule.

All students in Religious Education Classes are expected to conduct themselves with respect, not only for their own benefit, but also for the welfare of the Catechists and fellow students. **There is to be no cell phone or text messaging or any other electronics used during class time.** Catechists graciously give of their time and talents in order to share their understanding of our faith. In doing so, they enhance and enrich the faith lives of the children of Sacred Heart Parish. This cannot begin to take place if a child becomes a constant disciplinary problem. Therefore, Catechists will NOT be asked to serve as disciplinarians for those young people who will not cooperate on a consistent basis.

Students choosing to behave inappropriately will be asked to visit the building supervisor and/or director. A pattern of inappropriate or inconsiderate behavior will necessitate a meeting with parents and a member of the Religious Education Staff. If it is determined that the problem cannot be rectified, the student will not have religious education at this facility.

#### **5. ATTENDANCE**

Along with Parents praying and sharing their faith with their children, Sunday Mass participation and consistent class attendance is absolutely necessary part of our Catholic-Christian formation. Each lesson builds upon previous lessons. In order to achieve a true understanding of doctrine and faith each step must be covered. Occasional absences are understandable, but material missed is the parents responsibility to teach. Please get material from the Catechist. When a young person is missing more than **three classes unexcused by the Catechist** , the student may have to repeat the grade year or make up class work if the teacher allows.

#### **6. SNOW POLICY**

If the weather becomes inclement and there is a need to cancel class the Religious Education Office will send out an e-mail, by 12:00 pm. Class cancellations due to weather will also be noted on the Religious Education voice mail system (248-852-3620 ext. 14) no later than 12:00 pm. If the **Avondale School District** cancels classes, Religious Education classes are also cancelled. In light of this policy change please make sure the Religious Education Office has your updated e-mail information.

#### **7. PROTECTING GOD'S CHILDREN**

The Archdiocese of Detroit is committed to providing a safe environment for all who worship, work or participate in activities at our parishes and schools. We are particularly concerned that our children are kept safe both on and off church property. This is a continuation of initiatives of protecting God's children. Parents are encouraged to attend the Archdiocese workshop – Protecting God's Children. For further information go to [www.aodonline.org](http://www.aodonline.org).

The Religious Education Department thanks you for your cooperation and invites you to contact us with your concerns and questions. Our phone number is 248-852-4170, x 12 or email [rel.ed.sacredheart@gmail.com](mailto:rel.ed.sacredheart@gmail.com). Also, please check out our website [www.esacredheart.org](http://www.esacredheart.org) for the latest Religious Education calendar and information.